

# Quotation Request //

## US Government Publishing Office

Southwest Region  
infosouthwest@gpo.gov  
Washington DC 20401-0000

**JACKET:570-710**

**Quotations are Due By:**  
**(Eastern Time)12:00 PM on 12/18/2023**

**Submit Quotes Online, unless otherwise instructed, via: <http://contractorconnection.gpo.gov/openjobs.aspx>**  
**Contractor must provide mandatory W-9 form before GPO makes payment.**

**TITLE:** RADON OUTREACH MATERIALS(WATER BOTTLES FOR AIR QUALITY)

**QUANTITY:** 300 total. +/- none.

**SUBMISSION OF QUOTES:** Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs.aspx>). Fax, email, and phone quotes are not acceptable. Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to the Southwest Region Office at 707-748-1976.

**TRIM SIZE:** 28 oz.

### **SCHEDULE:**

Furnished Material will be available for pickup by 12/19/2023

Deliver complete (to arrive at destination) by 01/26/2024

F.O.B. destination

**QUALITY LEVEL:** 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

### **DESCRIPTION:**

WATERBOTTLE -- same or similar to -- 28 oz. Push Cap Plastic Water Bottles (DiscountMugs) as reference. See Attachment A.

### **MUST HAVE FEATURES:**

- High Density Colored Polyethylene Material
- Good Grip Action Bottle with Ridged Cap
- Easy-Flow Colored Drinking Push Cap
- Color: Navy Blue

**PRINTING:** Radon logo prints in full color/4-color process with opaque white background on side of bottle as large as possible. Website address "[www.epa.gov/air-quality](http://www.epa.gov/air-quality)" prints in light blue under logo. Light blue should match text in logo. See Attachment A. Dark blue material of the bottle must not show through printing of logo - use opaque inks if necessary.

**NOTE:** A PNG file for logo will be furnished. See Attachment A for sample of logo. The PNG file will need to be converted and resized. Contractor must type website "[www.epa.gov/air-quality](http://www.epa.gov/air-quality)" that prints under logo. Include all cost in your quote.

**NOTE:** Prior to award, contractor must email photo/specifications of product quoted to [jyarbrough@gpo.gov](mailto:jyarbrough@gpo.gov).

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**PREDOMINANT PRODUCTION FUNCTION:** The predominant production function is hereby waived. Printing firms, manufacturers, dealers or brokers may submit offers for this solicitation.

**BUY AMERICAN ACT - NOTE:** In compliance with Contract Terms 310.2 (Rev. 01-18), Contractor must state within quote submitted either that the end product is a Domestic end product or a Foreign end product as defined in Contract Clause 37 for the requested promotional item. Domestic end product or Foreign end product must be indicated [Indicate either: in the comments field when submitting Quotes using Contractor Connect. or: on the face of the bid submitted for sealed bid procurements.] The contractor shall indicate "product of unknown origin" when it is unknown if the product offered is a domestic end product; in that instance, GPO will consider the quote as a Foreign end product, in accordance with Contract Terms, Certifications C-2 (Buy American Certification), that components of unknown origin have been considered to have been mined, produced, or manufactured outside the United States.

**SUBCONTRACTING:** The contractor may make contracts for the furnishing of all or any part of the supplies or work specified. Accordingly, Contract Clause 6, "Subcontracts," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)), does not apply to this procurement.

**MATERIAL FURNISHED:** Contractor to receive. A PNG file for logo and the purchase order will be emailed to contractor upon award.

**NOTE:** A PNG file for logo will be furnished. See Attachment A for sample of logo. The PNG file will need to be converted and resized. Contractor must type website "www.epa.gov/air-quality" that prints under logo. Include all cost in your quote.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator within 24 hours of receipt of the Government furnished material.

The contractor will be creating or altering any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. Prior to making any revisions, the contractor shall copy the furnished files and make all changes from the copy unless otherwise indicated.

**COLOR OF INK:**

Full color/4 color process with opaque white background.

**PRINT PAGE:** See Above

**MARGINS:**

No bleeds.

**PROOFS:**

**VIRTUAL PROOF:**

Contractor to submit one PDF VIRTUAL PROOF that shows image area with margins and image orientation as it will appear in relation to the product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match. Contractor must call Jennifer Yarbrough at 707-748-1976 to confirm receipt.

Email VIRTUAL proofs on or before December 27, 2023.

The proofs will be checked for quality and compliance with these specifications, approved or approved with comments and the contractor will be notified within two (2) working day after receipt. If, in the opinion of the GPO and/or Department, the proofs are not a true representation of the furnished copy, or contain noticeable defects they will be rejected must be corrected and reproofed at no additional expense to the Government. The schedule stated elsewhere in these specifications CANNOT be extended to allow for such reproofing.

Email proofs to Lindquist.Brian@epa.gov. Contractor must also copy contract administrator at jyarbrough@gpo.gov. GPO jacket number 570-710 must appear on all correspondence.

If the contractor cannot provide an acceptable set of PDF proofs by this date or within a reasonably sufficient time to allow for proof review and printing BEFORE THE ESTABLISHED DELIVERY DATE, he/she may be required to show cause as to why the contract should not be terminated for default.

**\*\*\*CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK" OF VIRTUAL PROOF\*\*\***

**PACKING:**

- Pack to ensure no damage occurs to product during transit.
- Mark all shipping cartons with the jacket number, requisitions number, quantity, and title.
- Box suitable - NTE 40 lbs.

**DISTRIBUTION:**

**TRACKING SHIPMENT/DELIVERY:**

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to Lindquist.Brian@epa.gov. The subject line of this message shall be "Distribution Notice for Jacket 570-710 and Requisition Number 4-30000". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

All expenses incidental to picking up and returning materials, and furnishing samples must be borne by the contractor. Also, refer to Articles 5 and 6, Supplemental Specifications, GPO Contract Terms, Publication 310.2, revised June 2001.

All Shipments must be made via traceable means.

EPA - ARD Division  
Attn: Brian Lindquist (913-551-7342)  
11201 Renner Blvd.  
Lenexa, KS 66219  
-----300 - WATER BOTTLES

**\*\*\*INSIDE DELIVERY REQUIRED\*\*\***

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

| ATTRIBUTE                              | SPECIFIED STANDARD |
|----------------------------------------|--------------------|
| P-7. Type Quality and Uniformity       | Approved Proofs    |
| P-9. Solid or Screen Tints Color Match | Approved proofs    |
| P-10. Process Color Match              | Electronic media   |

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PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

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PAYMENT: Submitting all invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the fastest method of getting paid. The information for using this method can be found at the following web address:  
<https://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/finance/index.htm>  
**Attachment(s):** Attachment(s) is/are part of the specification, click 'Download Attachment(s)' link below to view and print the attachments that are part of these specifications.

**Download Attachment(s):** <http://contractorconnection.gpo.gov/download.aspx?Jacket=570710>